

Faculty Meeting Minutes (Open session)

5/15/2023 | 2:30 - 3:30 pm | Benson Hall, Room 109 – [ZOOM LINK](#)

Attendance:

Meeting start: 2:30pm | Adjourn: 3:30pm

Faculty Present (blank=absent)

Department Chair, Jim Pfaendtner - Present

Stu Adler	Cole DeForest	Sab	Shachi Mittal	Julie Rohr	Neda Bagheri	
François Baneyx	Hugh Hillhouse		Elizabeth Nance	Ben Rutz	Cao Guozhong	
David Beck	Vince Holmberg		Rene Overney	Sab	Daniel Schwartz	Jonathan Posner
John Berg	Samson Jenekhe		Lilo Pozzo	Eric Stuve		
David Bergsman			Alexis Prybutok			
James Carothers	Jorge Marchand		Buddy Ratner	Sab		

Others Present

Debbie Carnes	Dave Drischell	Nicole Minkoff	Jeremiah Wilhelm
Lindsey Doermann	Andrea Gleichweith	Barry Wall	

Agenda

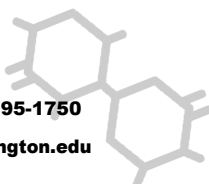
- Announcements/reminders/updates (Pfaendtner)
- Finance Transformation update (Carnes)
- Student lecture recording use (Adler/Pfaendtner)
- Update on new BSE program (Pfaendtner)
- Graduate faculty vote
- Closed session (P&T discussion)

Announcements

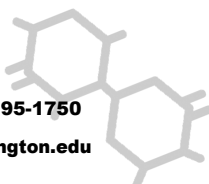
- ChatGPT public records request – postponed
- The Deforest lab most recent article was featured on the front cover of Advanced Materials
- Benson Hall security incident
- New communication manager Ro Stastny to start 5/26

Finance Transformation --- Workday Finance

- System
 - Workday for purchasing (GHX), travel (mobile travel app), reimbursements, ProCard, honoraria, and asset management (equipment inventory/depreciation) replacing ARIBA & OASIS.
 - Employee Compensation Compliance (ECC) replacing GCCR & eFEC for effort reporting
 - Award Portal replacing Grant Tracker and SAGE stays



- UW-wide staff reorganization
 - COE shared services (CCore), enterprise level services (central HR/Finance, Office of Planning and Budgeting, Research, etc)
- Transition Period (now through July 6)
 - Transition between old & new systems (+biennium)
 - No ability to do HR/Finance business processes (dates vary by business process from mid-May to July 5)
 - Plan ahead with your Grant Manager
 - Creating new positions, hiring, terminations
 - Summer faculty pay
 - Add or changing summer employees appointments & pay
 - Purchasing - pre-order supplies, ProCard during freeze
 - Reimbursements, key refunds
- Future State Begins July 6
 - UW Connect is the communications tool that links the entire Workday HR/Finance ecosystem
 - No one person who will process your purchasing, travel, reimbursements
 - Everyone doing work in Workday (lab personnel, faculty, student employees, staff)
 - Future State Begins July 6
 - Workday inbox management (notifications)
- Nuts and Bolts of FDM
 - Foundation Data Model (FDM)
 - Replaces budget numbers, PCA coding, chart of accounts, +more with Worktags
 - Budget numbers replaced by “grant/standalone grant worktags”
 - Six-digit alpha-numeric (example GR123456)
 - Type of fund will be in the name, such as GF for gift and GR for grant
 - Most faculty research FDM will be simple
 - Department FDM are much more complex
- NEW Activity & Expectations
 - Approvals in Workday
 - DOA – try to keep delegations of authority SAME
 - Approve, deny, or send-back (utilize send-back function)
 - FDM accuracy before approval
 - No post-charging review process, more like trends or budget vs actuals
 - May slow down business processes such as purchasing
 - Month-end closing “of the books” instead of annually
 - Approve effect through June 30 in old systems
- Change Management
 - Stabilization period (six-months)
 - Expect business processes to take time to resolve
 - Training just now starting
 - Now - unknown business processes, how approvals flow



- Post-training – fewer unknowns?
- Consider Slack channels for each lab (ChemE-all)
 - Real time updates
 - Efficient communication to a large group
 - Quick communication that does not fill up your email inbox
 - Place to ask questions
 - Method to escalate issues quickly within ChemE
 - Reference materials (such as FDM information guidance)
- Meet with Finance Team and lab personnel before July 6
 - Baseline understanding
 - Setting expectations

Student Survey Results, Lecture Recording Use

- 108 total responses
 - Students were surveyed regarding how and why they use recorded lecture, the positives to lecture recording, use cases when class is missed, etc.
 - Literature was also shared regarding the potential negatives associated with recorded lecture access. Stu would contrast these negative outcomes with statistics of his own.

Update on BSE Program

- Sustainable Bioresource Systems Engineer (SBSE)
 - Curriculum and Employment options were shared
- SBSE benefits Engineering and Chemical Engineering
 - Expands the pool of Engineering students
 - Revives a close connection between SBSE and ChemE to the benefit of both programs

Chris Mundy. Graduate Faculty Status Vote

Closed Session, P and T discussion

UNIVERSITY of WASHINGTON

Box 351750 105 Benson Hall Seattle, WA 98195-1750

206.543.2250 fax 206.543.3778 cheme.washington.edu

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