

Faculty Meeting Minutes (Open session)

November 20, 2023 | 2:30 - 3:30 pm | Benson Hall, Room 109 – [ZOOM LINK](#)

Attendance:

Meeting start: 2:30 pm | Adjourn: 3:25 pm

Faculty Present (blank=absent)

Department Interim Chair, James Carothers

Cole DeForest	Buddy Ratner	John Berg	Absent:	
Stu Adler	Dave Beck	Dan Schwartz	Francois Baneyx	
James Carothers	David Bergsman		Jorge Marchand	
Elizabeth Nance	Zach Sherman		Julie Rorrer	
Alex Prybutok	Rene Overney			
Sam Jeneke	Shachi Mittal			

Others Present

Dave Drischell	Andrea Gleichweith	Jeremiah Wilhelm	Nicole Minkoff
Debbie Carnes	Ro Stastny		

Agenda

- Approval of FMM from 11/07
- Announcements/Reminders/Updates
- Financial Transformation update (Carnes)
- Faculty search update (Nance)
- Discuss the outcomes of Graduate Prelims/Faculty Vote (DeForest)
- Discuss PhD student placement (DeForest)
- Committee assignments (Carothers)

FMM Approval (Vote)

11/07 Faculty Meeting Minutes unanimously approved.

Motion: Bergsman

2nd: DeForest

Announcements

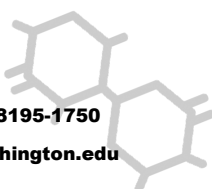
- Safety in Benson Hall remains a point of concern; re: recent incidents. Student testimonials were

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gathered and submitted to strengthen overall argument to improve safety/security in the building.

- Professor Prybutok continues to develop Universal Design for Learning materials for all faculty --- furthering the department-wide goal of making classes more engaging and accessible.

Reminders:

- ChemE seminar speaker signups still have openings --- Please sign up for Shikha Nangia and Alexander Pak.

Workday + Financial Transformation update (Carnes)

- What is not going well?
 - Invoice payments are behind and slow
 - Reviewing and reporting activity in Workday is in bad shape
 - FDM works for research, but is not great for department finances
 - Sponsor awards are not getting processed by GCA
 - No subcontracts are getting processed on advanced budgets
 - Little to no transparency on what is causing the problems/slowdowns
- What is going well?
 - Purchasing/reimbursement (mostly)
 - Catch-up on receiving and the processes related to paying vendors
 - Jullien and Maggie both continue to produce reports manually
 - Advance budgets work great if there is no subcontract
 - Financial Transformation (FT) is ending December 2023
- Need help? This is what we know:
 - ESE support available, but limited
 - GCA escalation process available, but for “emergencies only”
 - COE escalation process available – Jihui talks to OSP.GCA weekly
 - Communicate needs directly to Jullien, Maggie, or Debbie and they will do what they can. Please understand that their influence is limited.

Faculty Search – Update – November 2023

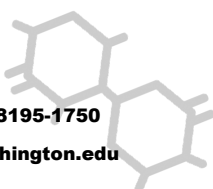
- Faculty Search – Mid/Sr. level position: Co-Chairs: Dan Schwartz and Elizabeth Nance, Members: Chris Mundy (PNNL/UW), Neda Bagheri (UW CHEME/BIO), Dave Beck
- Faculty Search – Associate Professor w/o Tenure: Co-Chairs: Elizabeth Nance and Cole DeForest, Members: Shachi Mittal, David Bergsman, Eric Stuve
- Faculty Search Plans
 - Autumn quarter series is providing us an opportunity to survey the computational field
 - 5 speakers were nominated by ChemE faculty (re: Spring 2023)
 - Search for associate professor/full tenure track IT professor (replacing JP’s expertise)
 - Advertise through AIChE/CEP, social media, etc. + individual outreach to

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- encourage suitable candidates
- Timeline: 1. Post ad by end of year; 2. Priority deadline = End of February; 3. Begin interviews Spring 2024
- Every candidate that applies will be reviewed by the committee
 - Selected candidates will:
 - Visit UW for a seminar and faculty meeting
 - Give a chalk talk: “What is your vision?” and “What aspects of UW would you leverage?”

Outcome of Preliminary Exams (DeForest)

A comprehensive discussion regarding Winter, Spring, and Autumn Preliminary Exam Recommendations; both Pass and Does Not Pass

Vote – Passing

Motion: Berg

2nd: Schwartz

Vote – Does Not Pass

Motion: DeForest

2nd: Berg

PhD Student Placement (DeForest)

- A matrix of Student Placement Choice x Professor was shared, illustrating the current allocation of academic interest.
- While most students have been placed, some PhD students still need placement.
- Cole Deforest continues to monitor these developments.

Committee Assignments

Summary:

- A spreadsheet of current and past committee assignments was shared and updated during the meeting. Professors updated their current assignments and involvement.

Faculty meeting adjourned at 3:30pm

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