Faculty Meeting Minutes (Open session)

November 20, 2023 | 2:30 - 3:30 pm | Benson Hall, Room 109 – ZOOM LINK

Attendance:                                                                 Meeting start: 2:30 pm | Adjourn: 3:25 pm

Faculty Present (blank=absent)                                                                 Department Interim Chair, James Carothers

<table>
<thead>
<tr>
<th>Cole DeForest</th>
<th>Buddy Ratner</th>
<th>John Berg</th>
<th>Absent:</th>
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<tr>
<td>Stu Adler</td>
<td>Dave Beck</td>
<td>Dan Schwartz</td>
<td>Francois Baneyx</td>
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<td>James Carothers</td>
<td>David Bergsman</td>
<td>Jorge Marchand</td>
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<td>Elizabeth Nance</td>
<td>Zach Sherman</td>
<td>Julie Rorrer</td>
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<td>Alex Prybutok</td>
<td>Rene Overney</td>
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<td>Sam Jeneke</td>
<td>Shachi Mittal</td>
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Others Present

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<tr>
<th>Dave Drischell</th>
<th>Andrea Gleichweith</th>
<th>Jeremiah Wilhelm</th>
<th>Nicole Minkoff</th>
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<td>Debbie Carnes</td>
<td>Ro Stastny</td>
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Agenda

- Approval of FMM from 11/07
- Announcements/Reminders/Updates
- Financial Transformation update (Carnes)
- Faculty search update (Nance)
- Discuss the outcomes of Graduate Prelims/Faculty Vote (DeForest)
- Discuss PhD student placement (DeForest)
- Committee assignments (Carothers)

FMM Approval (Vote)

11/07 Faculty Meeting Minutes unanimously approved.

Motion: Bergsman

2nd: DeForest

Announcements

- Safety in Benson Hall remains a point of concern; re: recent incidents. Student testimonials were
gathered and submitted to strengthen overall argument to improve safety/security in the building.

- Professor Prybutok continues to develop Universal Design for Learning materials for all faculty --- furthering the department-wide goal of making classes more engaging and accessible.

Reminders:

- ChemE seminar speaker signups still have openings --- Please sign up for Shikha Nangia and Alexander Pak.

Workday + Financial Transformation update (Carnes)

- What is not going well?
  - Invoice payments are behind and slow
  - Reviewing and reporting activity in Workday is in bad shape
  - FDM works for research, but is not great for department finances
  - Sponsor awards are not getting processed by GCA
  - No subcontracts are getting processed on advanced budgets
  - Little to no transparency on what is causing the problems/slowdowns

- What is going well?
  - Purchasing/reimbursement (mostly)
  - Catch-up on receiving and the processes related to paying vendors
  - Jullien and Maggie both continue to produce reports manually
  - Advance budgets work great if there is no subcontract
  - Financial Transformation (FT) is ending December 2023

- Need help? This is what we know:
  - ESE support available, but limited
  - GCA escalation process available, but for "emergencies only"
  - COE escalation process available – Jihui talks to OSP.GCA weekly
  - Communicate needs directly to Jullien, Maggie, or Debbie and they will do what they can. Please understand that their influence is limited.

Faculty Search – Update – November 2023

- Faculty Search – Mid/Sr. level position: Co-Chairs: Dan Schwartz and Elizabeth Nance, Members: Chris Mundy (PNNL/UW), Neda Bagheri (UW CHEME/BIO), Dave Beck

- Faculty Search – Associate Professor w/o Tenure: Co-Chairs: Elizabeth Nance and Cole DeForest, Members: Shachi Mittal, David Bergsman, Eric Stuve

- Faculty Search Plans
  - Autumn quarter series is providing us an opportunity to survey the computational field
    - 5 speakers were nominated by ChemE faculty (re: Spring 2023)
  - Search for associate professor/full tenure track IT professor (replacing JP’s expertise)
    - Advertise through AIChE/CEP, social media, etc. + individual outreach to
encourage suitable candidates
  o Timeline: 1. Post ad by end of year; 2. Priority deadline = End of February; 3. Begin interviews Spring 2024
  o Every candidate that applies will be reviewed by the committee
    ▪ Selected candidates will:
      ● Visit UW for a seminar and faculty meeting
      ● Give a chalk talk: “What is your vision?” and “What aspects of UW would you leverage?”

Outcome of Preliminary Exams (DeForest)

A comprehensive discussion regarding Winter, Spring, and Autumn Preliminary Exam Recommendations; both Pass and Does Not Pass

Vote – Passing
Motion: Berg
2nd: Schwartz

Vote – Does Not Pass
Motion: DeForest
2nd: Berg

PhD Student Placement (DeForest)
  ● A matrix of Student Placement Choice x Professor was shared, illustrating the current allocation of academic interest.
  ● While most students have been placed, some PhD students still need placement.
  ● Cole DeForest continues to monitor these developments.

Committee Assignments

Summary:
  ● A spreadsheet of current and past committee assignments was shared and updated during the meeting. Professors updated their current assignments and involvement.

Faculty meeting adjourned at 3:30pm