

Chemical Engineering Faculty Meeting Minutes (Open session)

April 22, 2019 | 2:30 - 3:30 pm | Benson Hall room 109

Attendance

Meeting start: 2:30 | Adjourn: 3:30

Faculty Present (blank=absent)

Department Chair, Jim Pfaendtner - Present

Stu Adler	P	James Carothers	Brad Holt	P	Jun Liu	Buddy Ratner		
Graham Allan	P		Samson Jenekhe	Elizabeth Nance	P	Daniel Schwartz	P	
François Baneyx	P	Cole DeForest	Shaoyi Jiang	Rene Overney	P	Eric Stuve		
David Beck	P	Hugh Hillhouse	Andy Kim	P	Jonathan Posner	Venkat Subramanian		
John Berg	P	Vincent Holmberg	Mary Lidstrom	-	Lilo Pozzo	P	Qiuming Yu	P

Others Present

Stephanie Ashby	Nicole Minkoff	Dave Drischell		
Lindsey Doermann	Debbie Carnes		Victoria Dahl (WiChE)	

Announcements and new Business – Pfaendtner

- Welcome to new AIChE President, Georges Motchoffo
- Elizabeth Nance wins College of Engineering Junior Faculty Award
- Kelly Thornton wins College of Engineering Professional Staff Award
- Advisory board member Rachel Segalman elected to National Academy of Science
- Sam Jenekhe appointed to Strategic Advisory Board of the MoES Institute at Imperial College London
- Chun-Long Chen (PNNL/UW dual appointee) wins \$600K ARO grant
- Pfaendtner will serve as co-editor of JPC-B special issue on machine learning in soft matter
- Faculty Update (Jim)
- Save the Dates (Elizabeth)
 - Senior send-off - May 23 | 5:30 | HUB 250
 - Discovery Days - April 25-26 | 9am-1pm

FERPA Training – Helen Garrett, University of Washington Registrar

Dr. Garrett presented slides on student privacy laws and rights over their records (FERPA).

- FERPA law applies to all students, regardless of age
- Always get permission from students before sharing any info and keep documentation of consent
 - Includes whether or not they are enrolled, what year they are in, attendance, anything!
- FERPA rules apply to Academic Student Employees (ASE HR = FERPA)
- Best practices
 - Communicate with students while recruiting and at orientation that it is department practice that their info may be shared for publicity, interdepartmental communications (A EULA for student info)
 - Develop a written departmental FERPA policy
 - If there is an emergency that requires you to give student information to someone, take care of immediate needs and notify SafeCampus
- See slides for more details on FERPA

MS Admissions Update - Yu

Prof. Yu shared admissions statistics (slides) for the 2019-20 AY MS program.

- Academic scores a little higher than last year; Average GPA = 3.54
- 19 incoming MS students; 14 international (China, Taiwan and India); 5 domestic

PhD Admissions Update – Sherrill

- Fewer applications than last year (238 applications vs 309 last year)
- 39 offers this year – 20 to women, 7 to URM
- 8 acceptances / incoming (3 women, 1 URM)
- 3.84 Average GPA

The meeting recessed into a closed session to discuss and vote on an academic appointment. All but faculty were excused.