

Faculty Meeting Minutes (Open Session)

October 21, 2024 | 2:30 - 3:30 pm | Benson Hall, Room 109- ZOOM

Attendance:

Meeting start: 2:30 | Adjourn 3:30pm

Faculty Present (blank=absent)

Department Chair, James Carothers - Present

Stu Adler		Cole DeForest	P	Elizabeth Nance	SAB	Daniel Schwartz	P	
François Baneyx	P	Hugh Hillhouse	P	Rene Overney		Zach Sherman	P	
David Beck	P	Vince Holmberg		Lilo Pozzo	P	Eric Stuve	P	
John Berg	P	Samson Jenekhe	SAB	Alex Prybutok	P			
David Bergsman	P	Jorge Marchand	P	Buddy Ratner	P			
		Shachi Mittal	P	Julie Rorrer	P			

Debbie Carnes	P	Andrea Gleichweith	P	Nicole Minkoff		Kelly Thornton	P	STUDENT
Dave Drischell	P	Jacque Hernandez	P	Ro Stastny	P	JJ Josleyn	P	Joelle Scott

Agenda

- Announcements/updates/reminders
- Budget review - Take II (Carothers)
- Committee's organization discussion (Carothers)
- Universal Design for Learning – teaching tips (Prybutok)
- CLOSED SESSION (personnel, faculty searches)

Announcements

- Dean Albritton will be attending the 11/8 faculty meeting
- ChemE will be hosting a department reception at AIChE conference in San Diego on Monday, 7:15-9:15pm. If you are at the conference, please plan to attend.

Review of Budget (Carothers, Carnes)

Second review of budget slide deck

Highlighted points to take note:

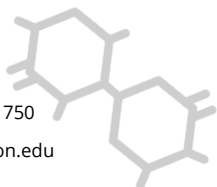
- State/Tuition \$6.7M only pays for 62% of our annual department budget
- \$3.8M Academic program spending on our educational programs (BS, M.S., Ph.D)
- \$470K for Student Support (Scholarships, RSO's, student travel) (12% of Academic budget)
- \$1.4M Strategic spending primarily for faculty startups (2X RCR returns of \$708K)

UNIVERSITY of WASHINGTON

Box 351750 105 Benson Hall Seattle, WA 98195-1750

206.543.2250 fax 206.543.3778 cheme.washington.edu

Knowledge and Solutions for a Changing World



- \$231K Continuum costs associated with Battery Engineering Certificate (soft launch in Jan 2025)
- \$30K for Shared Instrument Facilities

Motion was made to approve the 2024-25 budget: Jorge Marchand

Motion second: Shachi Mittal

Passed unanimously! Show of votes

- Julie asked if faculty will have access to see running numbers throughout the academic year. How do Club expenses affect this? Is there a plan to put together a data base in place?
- Debbie responded that currently she cannot commit to this request in the short term, however it would be the goal long term is to have everything run and be reported independently. Possible chair of each committee would have access to line items and have full transparency.
- Faculty continued to discuss how additional details could be managed for professional development groups and club activities. WChE has their own bank account. The more vocal a group is about the need, the more money they could get.
- Work tags in Workday - Last year's categories are different than this year - talk with Debbie and Kelly. It is much easier to report out with current work tags.

Committee 2024-25 Organization Structure (Carothers)

- Chair and faculty reviewed the new *draft* list of committees. There are two new committees:
 1. External engagement (Corp foundation giving, Capstone and Advancement)
 2. Certificate programs
- Some committees got smaller
- Andrea will send out committees list to faculty for review. Please send questions or requests to James by end of week (10/25). A final list and charge letter will be sent to each committee.

Universal Design for Learning --- 10/21 Tip (Prybutok)

Diversity example contexts/areas of impact

- Goal: Show students the broad impact of ChemE and create a more inclusive environment by capturing a broad range of student interests
- Method: Create some homework or example problems that span topics like bio, polymers, colloids, materials, medicine, industry applications,

environment/sustainability, etc.

- Implementation: Help recruit faculty in those areas to get ideas for questions, or write questions for each other and swap; or get questions from faculty at other institutions.

Closed Session

Faculty search update and discussion

Faculty meeting adjourned at 3:30pm