

## Faculty Meeting Minutes (Open session)

April 8, 2024 | 2:30 - 3:30 pm | Benson Hall, Room 109- ZOOM

Attendance:

Meeting start: 2:30 | Adjourn 3:30pm

### Faculty Present (blank=absent)

Department Chair, James Carothers - Present

Stu Adler	P	Cole DeForest	P	Elizabeth Nance	P	Ben Rutz	P	
François Baneyx	P	Hugh Hillhouse	SAB	Rene Overney	P	Daniel Schwartz	P	
David Beck	P	Vince Holmberg		Lilo Pozzo	SAB	Zach Sherman	P	
John Berg	P	Samson Jenekhe	P	Alex Prybutok	P	Eric Stuve	P	
David Bergsman	P	Jorge Marchand	P	Buddy Ratner	P			
		Shachi Mittal	P	Julie Rorrer	P			

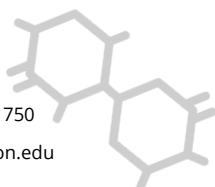
Debbie Carnes	P	Andrea Gleichweith	P	Nicole Minkoff	P	Kelly Thornton	P	Ayca Ersoy
Dave Drischell	P	Jacque Hernandez	P	Ro Stastny	P	Jeremiah Wilhelm		

### Agenda

- Announcements/Reminders
- Universal Design for Learning –teaching tips (Prybutok – 5 min)
- Faculty retention review and vote (Stuve)
- Merit process review and vote (Stuve)

### Announcements

- Welcome Grad Student, Ayca Ersoy from the Sherman lab
- The Second Edition of John Berg's book: "An Introduction to the Interfaces and Colloids: The Bridge to Nanoscience," has been released 2 weeks ago. Congrats John!
- 14th Annual Distinguished Young Scholar Seminar Series (DYSS)
  - TA's Joelle Scott and Zach Wylie
  - Website is up: <https://depts.washington.edu/dyss/>
  - Applications are open now!
  - Recruiting UW ChemE and MoIE panelists - spread the word
- Discovery Days reminder – May 2nd and 3rd. Volunteers still needed. Check with your students.
- The 2024 Moulton award recipient is Camillo Cheng. He will speak at June graduation. Early Career Award recipient or their sponsor has not been notified, so we will hold off announcing until the 4/22 FM



## **Delegation of Handling Retention to The Chair**

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- We discussed this in October 2023, but did not vote. We are out of bi-annual cadence with College
- Context: Following declaration of fiscal emergency in 2020, it was observed that academic units had little/no adherence to processes outlined in the faculty code (24-71B) for handling of retention
- We are required to affirm or amend our retention policy biennially. The last vote on the matter was 10/11/21. The vote was 100% unanimous Yes to the motion: Do you approve to delegate authority to the Chair for handling of all aspects related to faculty retention?
- Requested motion: I move that we vote to affirm the ChemE retention policy adopted on 10/11/2021 for a period of two years. DISCUSSION. (Electronic ballot to be sent by Andrea)

## **Universal Design for Learning --- 4/8 Tips (Prybutok)**

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- Think-Pair-Share for Active Learning and Engagement
  - Goal: Encourage course participation, engagement, and thinking about course material as it's being presented
  - Method: Lower the barrier to asking students to answer questions in class by first having them discuss with a neighbor; increases interaction, sharing of knowledge, and confidence.
  - Implementation: Ask students to first think about the answer to a relatively quick question or short problem, discuss with a neighbor, compare answers, then ask if any pair wants to share out what they discussed (less intimidating than answering alone without having talked to a neighbor).

## **2024 ChemE Merit Review Process**

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- Procedure for faculty participation in merit review
- Merit review can get involved
  - Want reviews that are fair, complete, applicable to ChemE criteria, and timely

- UW faculty code calls for extensive review of teaching, but leaves research and service up to departments
  - Since 2024 is the first year, a preliminary policy is proposed here
  - Stuve shared the steps in the Merit Review Process and a discussion was had between faculty members.
  - Who does the review?
    - Merit Evaluation committee (MEC) to be appointed by Chair in consultation with the Chair of the Faculty Support Committee (Stuve)
    - Committee will consist of up to three Assoc. Profs. and up to three Full Profs.
      - Assistant Profs. reviewed by Assoc. & Full Profs.
      - Associate Profs. reviewed by Full Profs.
      - Non-MEC Full Profs. reviewed by MEC
      - MEC members reviewed anonymously by other MEC members
  - Faculty Effort Allocation, the Evaluation Process and Vote and Transmission of Evaluation were discussed further.
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Faculty meeting adjourned at 3:30pm